

**Fee: \$50.00 + GST**

**SITE PLAN PERMIT APPLICATION - Manitoba's Provincial Parks**

**Section 1: Applicant Information**

Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_ Subdivision/Lake \_\_\_\_\_

Parks Vacation Home Lease / Permit # OR SFEE # (private land) \_\_\_\_\_

Lot Holder Name (please print) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone No. \_\_\_\_\_ Email Address: \_\_\_\_\_

**Section 2: Agent Authorization (If Applicable)**

(Authorization of lot holder to allow for an individual or business to act on his/her behalf for the purposes of applying for proposed development)

Agent/Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone No. \_\_\_\_\_ Email Address: \_\_\_\_\_

Check if copies of approvals to be sent to Authorized Agent

*I hereby authorize \_\_\_\_\_ to act on our behalf (lot holders noted above) to obtain the necessary permits for development.*

\_\_\_\_\_  
Signature of Lot holder/Lessee

\_\_\_\_\_  
Date

**Section 3: Signature**

**I hereby certify that the information included within this development application is accurate and complete.**

\_\_\_\_\_  
Lot holder/Lessee/Authorized Agent signature

\_\_\_\_\_  
Date

**For Cashier Use Only:**

Rev Code 1-15-4

SPP Cheque Processed Date: \_\_\_\_\_ Initials: \_\_\_\_\_

**Section 4: Proposed**

If you are proposing to construct multiple projects, please ensure that each project is identified as a separate line item (i.e. a proposed cottage separate from an open deck, from a garage, a dock etc...).

**Please specify your lot classification:**       Lakefront /  Backtier /  Isolated

**Section 4 – Proposed Development**

**Description:**

1.			Sq. ft.
2.			Sq. ft.
3.			Sq. ft.
4.			Sq. ft.

**For Departmental Use Only**

<p><b><u>For Departmental Use Only</u></b></p> <p><u>District Inspection Conducted:</u></p> <p><input type="checkbox"/> Public Reserve/Crown Reserve Development</p> <p><input type="checkbox"/> Grand Beach Development</p> <p style="text-align: center;"><input type="checkbox"/> District Email Received</p>	<p><b><i>Site Plan Permit No.:</i></b></p> <p>_____</p> <p><b><i>Crown Land Permit No.:</i></b></p> <p>_____ <input type="checkbox"/> N/A</p>
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**Section 5: Existing** (Square footage includes any area beneath an eave that is greater than 2 feet)

**Section 5A- Development on the Lot**

**Cottage:**

Main Level \_\_\_\_\_ Sq. ft.

Second Level or Basement \_\_\_\_\_ Sq. ft.

**Guest House:**

Guest House \_\_\_\_\_ Sq. ft.

**Garage:**

Main Level \_\_\_\_\_ Sq. ft.

Second Level \_\_\_\_\_ Sq. ft.

**Accessory Buildings:**  
(Please label on your site plan)

\_\_\_\_\_ Sq. ft.  
(Description)

\_\_\_\_\_ Sq. ft.  
(Description)

\_\_\_\_\_ Sq. ft.  
(Description)

**Development on the Public Reserve**  
(Fronting lakefront lots only)

**Boathouse:**

Boathouse Main Level \_\_\_\_\_ Sq. ft.

Boathouse Second Level \_\_\_\_\_ Sq. ft.

**Accessory Buildings:**  
(Please label on your site plan)

\_\_\_\_\_ Sq. ft.  
(Description)

\_\_\_\_\_ Sq. ft.  
(Description)

\_\_\_\_\_ Sq. ft.  
(Description)

**Total Square Footage:**   
(Total main levels only)

**Section 5B - Independent Development**  
*Backtier Cottages – development independent of the lot  
(i.e. dock/deck, boat ramp, boat port, pump house, waterline)*

\_\_\_\_\_ Sq. ft.  
(Description)

\_\_\_\_\_ Sq. ft.  
(Description)

\_\_\_\_\_ Sq. ft.  
(Description)

\_\_\_\_\_ Sq. ft.  
(Description)

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Notes:

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**Section 6: Plot Plan**

- **Indicate the dimensions of your lot, the location and dimensions of all existing development, proposed structures, any open decking on your lot**
- **Indicate any development located on the public reserve area fronting lakefront lots.**
- **Identify the location of your holding tank.**

*It is always recommended that a Surveyors Sketch or Building Location and Survey Certificate be obtained.*

